



Teknosell®

Teknosell is a small but global company delivering a brand new kind of coaching programmes. As a company built on the foundation of more than thirty years of experience in training programmes related to sales techniques, we provide our programmes in more than 20 languages all over the world. Currently we are looking for a person who could support our Training Programmes Delivery Department

Intern in Training Programmes Delivery Department with English

As an Intern you will have a unique chance to see what it looks like to work in a truly global company with an international team. You will be a member of the Training Programme Specialists team, delivering our coaching programmes in English, and then be trained to perform individual tasks.

Your responsibilities would be:

- Supporting international coaching programmes;
- Assistance in conducting training calls in English with salespeople from the UK and other English-speaking countries;
- Pre-analyzing call recordings and participation in assessing the respondent's performance based on a predetermined methodology;
- Corresponding with programme participants via e-mail;
- Preparing the reports;
- Other general support for Training Programme Specialists;

Requirements:

- Advanced command of English (minimum C1) - precondition;
- Knowledge of the MS Office software (Excel, Power Point, Word) - precondition;
- Experience in student activity: working in student organisations, organizing events, conferences, project work etc. (optional);
- A completed internship or some work experience (optional);
- The ability to express yourself in writing;
- High interpersonal skills;
- Diligence;

We offer:

- **A 6-month paid internship in the Polish branch of a rapidly growing Swedish company;**
- An international working environment and a friendly office culture;
- Flexibility in terms of working hours – we adjust to your schedule;
- The possibility of home-office;
- Free breakfasts ;)

Submit your CV

or apply via www.teknosell.com